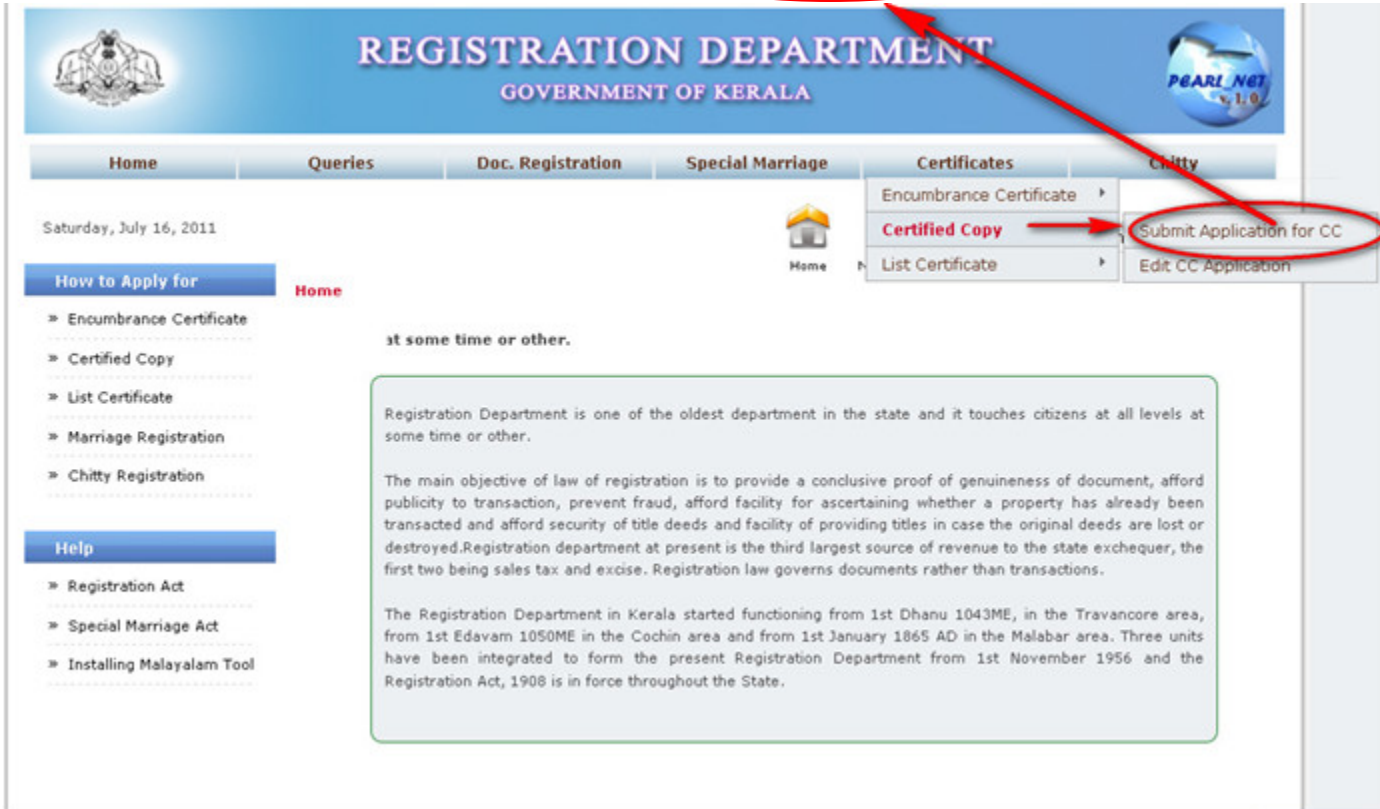


Select 'Certified Copy' from the Certificates menu and select 'Submit Application for CC'.



**REGISTRATION DEPARTMENT**  
GOVERNMENT OF KERALA

PEARL NET v.1.0

Home    Queries    Doc. Registration    Special Marriage    **Certificates**    Chitty

Encumbrance Certificate  
**Certified Copy**  
List Certificate

Submit Application for CC  
Edit CC Application

Saturday, July 16, 2011

Home

**How to Apply for**

- » Encumbrance Certificate
- » Certified Copy
- » List Certificate
- » Marriage Registration
- » Chitty Registration

**Help**

- » Registration Act
- » Special Marriage Act
- » Installing Malayalam Tool

at some time or other.

Registration Department is one of the oldest department in the state and it touches citizens at all levels at some time or other.

The main objective of law of registration is to provide a conclusive proof of genuineness of document, afford publicity to transaction, prevent fraud, afford facility for ascertaining whether a property has already been transacted and afford security of title deeds and facility of providing titles in case the original deeds are lost or destroyed. Registration department at present is the third largest source of revenue to the state exchequer, the first two being sales tax and excise. Registration law governs documents rather than transactions.

The Registration Department in Kerala started functioning from 1st Dhanu 1043ME, in the Travancore area, from 1st Edavam 1050ME in the Cochin area and from 1st January 1865 AD in the Malabar area. Three units have been integrated to form the present Registration Department from 1st November 1956 and the Registration Act, 1908 is in force throughout the State.

## A window opens and selects the 'Transaction Type'

The screenshot displays the website interface for the Registration Department, Government of Kerala. The header includes the department's name and logo, along with navigation links for Home, Queries, Doc. Registration, Special Marriage, Certificates, and Chitty. A date indicator shows Saturday, July 16, 2011. Below the header, there are icons for Home, NewUser, Login, and ContactUs, and a language selection dropdown set to English Version.

The main content area features a sidebar with 'How to Apply for' and 'Help' sections. The 'How to Apply for' section lists: Encumbrance Certificate, Certified Copy, List Certificate, Marriage Registration, and Chitty Registration. The 'Help' section lists: Registration Act, Special Marriage Act, and Installing Malayalam Tool.

The central focus is the 'Application For Certified Copy' form. A dropdown menu labeled '\*Transaction Type' is open, showing a list of transaction types. A red circle highlights the dropdown label, and a red arrow points to the first option, 'Sale - Conveyance'. The list of options includes:

- Sale - Conveyance
- Sale - deeds executed in favour of Housing Board
- Sale - deeds executed in favour of Panchayat (11 point Programme) GO(p)11/89/TD dated :
- Sale - executed by or on behalf of the society relating to the business of the societies GO (M
- Sale - in favour Central or any State Government Sec 3(1)
- Sale - in favour of SC/ST as per GO.(P) 97/97.GO(P) 108/2000 dated 04-07-2000
- Sale - subject to mortgage
- Sale Conveyance - GO (P) 110/99 TD dt 28/7/99 - in favour of beneficiaries of Agrl. land purc
- Sale Conveyance - GO (P) 95/95 dt 20/04/95 for purchase of lands for setting up of industrial
- Sale Conveyance - Stamp duty exempted for individual cases as per specific Govt. Order
- Sale Deed- Value of Flat or Apartment Above Rs. 5 lacs excluding value of land;VAT not Pa
- Sale Deed- Value of Flat or Apartment Above Rs. 5 lacs excluding value of land;VAT Paid
- Sale Deed- Value of Flat or Apartment below Rs. 5 lacs excluding value of land
- Sale of Movable Property
- Sale of Ship or vessel - proviso 2, sec 3 of KSAct
- Sale to all Units, Gop 12/03 and 13/03 dated 21-03-03
- Security Bond - amount exeeding Rs 1000 (Book 1)
- Security Bond - Co.op Society (Book 1)
- Security Bond - Co.op Society (Book 4)
- Security Bond - when the amount does not exceed Rs.1000 (Book4)

Enter all the mandatory fields and click 'Submit Application'

<b>How to Apply for</b>	<a href="#">Home</a>	<a href="#">New User</a>	<a href="#">Login</a>	<a href="#">Contact Us</a>
<ul style="list-style-type: none"><li>» Encumbrance Certificate</li><li>» Certified Copy</li><li>» List Certificate</li><li>» Marriage Registration</li><li>» Chitty Registration</li></ul>	<b>Application For Certified Copy</b>			
<b>Help</b>	<b>*Mandatory Fields</b>			
<ul style="list-style-type: none"><li>» Registration Act</li><li>» Special Marriage Act</li><li>» Installing Malayalam Tool</li></ul>	* No	54	* Date	16/07/2011
	* District	Trivandrum	* Sub-Registrar Office	Pattom
	<b>Applicant Details</b>			
	* Name	Suresh	* House No/Name	Sivasailam
	* City/District, Post Office	Pattom	Pincode	
	Email ID		Phone No	
	Mobile No			
	* ID Type	Driving License	* ID No.	25225228
	Issued Date		Expiry Date	
	<b>Claimant Details</b>			
	Name	Narendran	Surname	
	House No/Name	Aaranyakam	City/District, Post Office	Pattom
	Pincode			
	<b>Executant Details</b>			
	Name	Rakesh	Surname	
	House No/Name	Sivanilayam	City/District, Post Office	
	Pincode			
	<b>Document Details</b>			
	* Doc No	7565	* Year	2011
	Book No	1	Volume	2399
	* Transaction Type	Sale - Conveyance		
	<b>Other Details</b>			
	Priority Required?	<input type="radio"/> Yes <input checked="" type="radio"/> No	* Number of Copies	1
	Plan Required	<input type="radio"/> Yes <input checked="" type="radio"/> No		
	<b>Application Fee</b>			
	Application Fee	1	Search Fee	10
	Total Fee	11	* Mode of Payment	Direct to SRO
	* Money Order		* Money Order Issuing Date	
	<b>Copying Fees</b>			
	Copying Fee will be displayed within seven days after receiving your payment.			
	<b>Declaration</b>			
	I agree that the above information is correct and complete to the best of my knowledge and belief. I will pay the required fee directly in the office or through money order along with postal charges, if the copy is required by post. (Application fee Rs.1/-, search Rs.10/-, Copying fee Rs.7/- for each 100 words)			
	<input checked="" type="checkbox"/> I agree			
	* Enter the characters as shown	f 2 g 3 5 d	f2g35d	
	<input type="button" value="Submit Application"/> <input type="button" value="Reset"/>			

**Your application has been submitted successfully. Click on the 'View Acknowledgement' button**

**Acknowledgement**

Application Submitted Successfully

Your Transaction ID : **P171136C**

Note: Save Your Transaction ID For Future Reference

[View Acknowledgement](#)

## Take a print of the acknowledgement



### Department of Registration - Kerala

Your Transaction ID : **PB852D68**

Name : Suresh

Address : Sivasailam  
: Pattom

Fee to be remitted : Rs.11

Your application will be considered only after remitting the application fee. The application fee can be remitted directly in the office or through money order. The certified copy will be issued on the same day once the copying fee and stamp paper received in the office. The copying fee need to remit within seven days of your application. The amount of copying fee and the value of stamp paper can be viewed by giving the above transaction ID in the Edit CC Application window. Registered postal expense should also be included along with the copying fee to receive the certified copy by post.

**Your Transaction ID for future reference**

Sub Registrar  
Pattom

Print

Close